Passing the Torch: 
Leaderboot Development Program (LDP) 
Coach Application 
Orlando Central Florida Chapter of STC 

LDP Coach Application 2017-2018 
The Orlando Central Florida (OCF) Chapter of the Society for Technical Communication (STC) is proud to announce an extension of its longstanding student mentoring program with the University of Central Florida (UCF). This initiative pairs senior chapter leaders with early-career professionals who have assumed or are about to assume offices, committee leaderships, or other positions involving active membership within the community. The goal is to tap the knowledge, experience, and wisdom of late-career chapter leaders to build the leadership skills of their successors in carrying on the community’s legacy of excellence. The LDP coordinators are Dan Voss, at danvoss999@gmail.com, and Mike Murray, at dvoice97@gmail.com.

<table>
<thead>
<tr>
<th>Applicant Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Work Email</td>
</tr>
</tbody>
</table>

Qualifications for LDP Coach 
To participate as a coach in the LDP, you must be a Senior STC Member (5+ years), an Associate Fellow, or a Fellow who has held positions of leadership within the chapter and/or at the Society level. You must also be willing to remain available as a mentor within the STC/UCF student mentoring program if necessary to meet mentee demand.

Are you a current STC member? (Yes/No) _____
How many years have you been an STC member? ____ years
Are you a Senior Member, an Associate Fellow, or a Fellow within the Society? (Yes/No) ____
Please specify which: ___________________________
Have you held any chapter, SIG, or Society leadership positions? (Yes/No) _____
If so, please list them here:
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
Areas of Leadership Expertise

Below are listed 18 qualities of excellent leaders. Please rate yourself on your level of confidence to coach in each of these skill areas as follows: (1) = very high confidence, (2) = moderately high confidence, (3) = low to moderate confidence. Since LDP coach candidates are likely to have confidence across the board, we ask that you rank six skills as (1), six skills as (2), and six skills as (3). Remember, there are degrees of excellence! © The forced distribution on the self-ratings is designed for us to match the coaches’ strongest skill areas with the mentees’ weakest for maximum growth.

_____ Strategic leadership. Vision … “seeing the “forest” … planning ahead … doing the right things to pave the way for continued success for the organization.

_____ Tactical leadership: Detail orientation … understanding the “trees” and how to find your way through the forest. Practicality. Getting the job done.

_____ Motivational ability: Inspiring people; bringing out the best in them.

_____ Team-building: Including the ability to avoid burn-out in veterans and to engage new volunteers

_____ Organizational ability: Including follow-through and multi-tasking

_____ Project management: Keeping the train on the track

_____ Problem-solving: Leading positive brain-storming sessions that define the problem once—not 10 different ways (that’s hand-wringing)—and focus on solutions

_____ Communication ability: The agility to adjust to the audience and situation

_____ Perseverance: Hanging tough under stress and prevailing against long odds

_____ Realism: Knowing when to hold ’em and when to fold ’em

_____ Prioritization: Ability to prioritize team objectives and allocate resources accordingly

_____ Personality: This is an intangible that can be anywhere on the personality spectrum; it’s what makes people enjoy working with you and follow your leadership

_____ Creativity: Thinking outside the box, sometimes even throwing the box out altogether

_____ Discipline: Coloring inside the lines; insisting that others do so as well

_____ Delegation: Trusting your teammates (even when you think you could do a better job yourself). Knowing your limits and putting your time where it counts most.

_____ Talent development: Personnel analysis, matching personnel to tasks

_____ Unstoppable positivity: Refusal to be defeated; the attitude that failure is not an option

_____ Decisiveness: Knowing when it’s time to act and doing so. Not being impulsive, but when you do act, doing so with authority and conviction
### Communication Modes
What percentage of your LDP coaching do you see occurring through each of these four media?

<table>
<thead>
<tr>
<th>Media</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Face-to-Face</td>
<td>%</td>
</tr>
<tr>
<td>E-mail/IM</td>
<td>%</td>
</tr>
<tr>
<td>Phone</td>
<td>%</td>
</tr>
<tr>
<td>Social Media</td>
<td>%</td>
</tr>
</tbody>
</table>

Which days would you be available?
- _____ Weekdays
- _____ Weekday Evenings
- _____ Weekends

### Agreement
I have read the Program Guidelines for the OCF STC Chapter Leadership Development Program and agree to the commitments as an LDP Coach. I also agree to protect the confidentiality of personal information shared on applications, reports, or other forms associated with the LDP as well as information exchanged in direct communications with my Rising Star partner. I understand that the program coordinators are also committed to protect the confidentiality of any personal information my Rising Star partner and I share with them, formally or informally.

**Note:** If you are not able to sign electronically, your submittal of this completed application to the program coordinators via email constitutes your agreement.

X