

STC-FTC Mentoring Program



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Mentor-Mentee Agreement

You have just been introduced to your mentor or mentee at the kick-off meeting! In this mentoring relationship, you as mentor and mentee will:

- Identify objectives and goals.
- Define and establish a plan to accomplish mentee goals.
- Meet regularly in person and/or via phone, email, or social media tools to review and evaluate progress.

With your mentor or mentee, you now will set those objectives for your mentoring relationship and plan some activities that will help you achieve those objectives. The mentor-mentee agreement form is designed to serve both as a preliminary outline of participant goals and as an icebreaker for this first face-to-face meeting. Please answer the questions and complete the agreement at the bottom. After finalizing it, save the form as "mentorname-menteeNameAgreement.pdf," and send a copy to your program coordinators at mentorship@stc-orlando.org.

Information

Mentor Name _____
Mentee Name _____
Date _____

Goals & Objectives

1. What are your mutual objectives for your mentoring experience?

Please be specific in answering each question.

2. What skills or knowledge will the mentor pass on to the mentee?

3. How do you plan to achieve your mutual objectives?

4. How often and in what form will you communicate?

5. How will you determine if you have achieved the desired objectives?

Agreement

We agree that anything discussed in the meetings will remain confidential unless otherwise specified. We also agree that if any problems develop in this mentoring partnership we will seek the support of the program coordinators, who are also bound by confidentiality.

Mentor Signature X

Mentee Signature X