

**STC ORLANDO CENTRAL FLORIDA CHAPTER
ADMINISTRATIVE COUNCIL MEETING AGENDA**

January 9, 2018 Perkins Winter Park, FL

Committee and Officer Reports:

Speaker	Position	Topic
Alex Garcia (V)	President	<ul style="list-style-type: none"> • 2018 Summit
Karen Lane (V) (Virtual)	Director-At-Large	<ul style="list-style-type: none"> • Status of Newcombe-Lane Intercom article
Bethany Agvad (V)	Treasurer	<ul style="list-style-type: none"> • January Meeting (logistics) • STC Summit Presentation • Payment Methods for meetings • Suncoast Meetup • Website Updates
David Coe (V) (Virtual)	Vice President	<ul style="list-style-type: none"> • Venue research • Spring programming (April Technical Speaker)
Crystal Brezina (V)	Secretary	CAA 2018
Debra Johnson (V)	Immediate Past President	<ul style="list-style-type: none"> • 65th Anniversary Committee Report • Elain Gilliam Article
Nick Ducharme (Absent)	Communications	<ul style="list-style-type: none"> • See Notes
David Coverston (V)	Director-At-Large Membership Awards	Status of membership discrepancy
Mike Murray	Historian	Chapter History Project
WC Wiese	Active Membership	<ul style="list-style-type: none"> • Active membership report • Mail distribution
Dan Voss Andy Romero	Education	<ul style="list-style-type: none"> • Mentoring: Transfer of Student manager, student rebates, Intercom articles • Scholarship: Status of Suncoast/USF Scholarship history • Spendables 2018 – strategy for awards • FTC – status of funding for UCF meeting Feb 13th • LDP implementation plan along with Fast-Start Leader's Guide
Michele Ladner	Suncoast Sig	<ul style="list-style-type: none"> • See Notes

(V) = Voting Member

Also In attendance: **Past Chapter President Lori Corbett**

NOTES:

Intercom:

1. Four of Six Articles Delivered. We're on schedule!
2. January Article (Currently slated for Emily Wells; Prior technical difficulties and her current travel situation may necessitate another volunteer. Any volunteers? Nick will help brainstorm with you on a topic. Remember that this is worth not one, but TWO coveted Active Membership points! It's also very important for chapter reputation.)
3. February Article (Dan Voss and Andy Romero)
4. Debra, do you have a larger resolution version of your main image for Intercom article 4? James Cameron was asking. If not, I will attempt to enlarge it using a free online tool.

Memo to Members:

1. Need articles immediately as mentioned in previous email. The publish date is either Monday, 1/15 or Tuesday, 1/16.
2. I sent out a report last night detailing active membership accruals this chapter year for both Intercom and MtM efforts thus far.
3. Article received from the View from Campus initiative! Many thanks to Andy and this month's student writer!

Hi, everybody.

I'm still working out the plan for the Meetups. I've gone through my calendar and selected these dates/locations for in-person networking:

City	Date
Clearwater	Saturday, January 20 th 11:30 AM - 1 PM
Sarasota	Tuesday, January 30 th 5:30 PM – 7 PM
St. Petersburg	Thursday, February 15 th 5:30 PM – 7 PM
Lakeland	Saturday, February 24 th 11:30 AM – 1 PM
Tampa	Saturday, March 3 rd 11:30 AM – 1 PM
Clearwater	Wednesday, March 28 th 5:30 PM – 7 PM
Sarasota	Saturday, April 7 th 11:30 AM – 1 PM
Tampa	Tuesday, April 17 th 5:30 PM – 7 PM
Lakeland	Wednesday, May 2 nd 5:30 PM – 7 PM
St. Petersburg	Saturday, May 19 th 11:30 PM – 1 PM

This will give us two live networking opportunities in each of the five cities we're targeting. To reach as many people as possible, each city gets one Saturday event and one weekday evening event.

Next, I'll work on specific meeting locations for each city. Any ideas for some meeting topics? I'd like to have three rotating topics, one of which will be a tools discussion. Any other ideas?

I'm also checking out other groups that might share some interests with us, whether they are technology or training.

How do you all want to handle creating the Meetup account? (i.e., payment)

Michele